



INSTITUTE OF
REGISTERED MUSIC TEACHERS
OF NEW ZEALAND

APPLICATION FOR REGISTRATION AS A TEACHER OF EARLY CHILDHOOD MUSIC – from 2012

NB Please ensure that the form used has the year of application on it.

Note: It is essential to refer to the ECM Application Guide to ensure you complete this application correctly and clearly.

A PERSONAL INFORMATION PLEASE PRINT ALL INFORMATION

1. Given Names (underline most commonly used name)

Family Name (if using a name other than your legal name, please add this in brackets)

(Please precede this with MR / MRS / MISS / MS / DR or other designation)

2. State complete preferred name for Membership Listing (one forename or initials)

3. Address (maximum of three lines)

(No. & Street/PO Box) _____

(District/Suburb) _____

(City/Town) _____ Post Code _____

4. To include in listing: Tel (0) _____

Email _____ @ _____

Website _____

5. For IRMT use only: Mobile (0____) _____

Fax No (0____) _____ Private Tel (0____) _____

6. Date of birth _____ [min. age for Registration is 20, for Provisional 18]

7. NZ/Australian Citizen (*tick one*)
Residency Visa Length of residence in NZ ____ years

B CATEGORIES

I wish to be registered as a teacher of Early Childhood Music

C MUSIC/TEACHING QUALIFICATIONS and MUSICAL EXPERIENCE

Note: - It is a prerequisite for registration as a teacher of Early Childhood Music that the applicant have the following qualifications and experience:

- (i) Diploma in teaching, either Early Childhood or Primary or equivalent pedagogical study e.g. Massey University ASTU Early Childhood Music Paper and Wellington Community Music Education papers;
- (ii) Grade 5 Theory from an Examinations Board acceptable to the Institute; and
- (iii) At least one year of teaching experience with groups of children between 0 and 8 years. This teaching should involve children of two or more of the following age levels: under 3s; 3-4 year olds; 5-7 year olds

Please list your music/teaching qualifications below:

	Title of Certificate	(& Abbreviation)	Year	Examining body
i	_____	_____	_____	_____
ii	_____	_____	_____	_____
iii	_____	_____	_____	_____
iv	_____	_____	_____	_____

(Please use a separate sheet for any additional qualifications)

Please provide details of your musical experience on a separate sheet.

NON- MUSICAL QUALIFICATIONS

	Title of Certificate (& Abbreviation) - Subject	Year	Examining body
v	_____	_____	_____
vi	_____	_____	_____
vii	_____	_____	_____

NB Please supply witnessed photocopies of all qualifications

D. ECM TEACHING EXPERIENCE

Please list all experience as a teacher of Early Childhood Music. Include years of experience, number of classes, age groups, particularly in the last five years. Continue on a separate sheet if necessary.

E. COMPETENCE AS A TEACHER

- 1. List experience in class or music teaching other than in the area of early childhood.

- 2. List or attach information concerning teaching courses attended (e.g., IRMTNZ pre-service teacher training courses; other teacher training courses; seminars, etc). Where possible, supply supporting evidence.

- 3. List or attach any further information concerning other teaching or community experience that would help the Registration Board make a fair assessment of your teaching experience and ability. For example, teaching in a field other than music that you think may support your application (e.g., leading children or youth groups; Teacher Aide experience; Nursing tutoring, etc).

F (i) Applicants residing outside the greater Auckland, greater Wellington and greater Christchurch areas are required to submit for observation by an accredited Early Childhood Music Specialist nominated by the Institute a video tape recording one or more teaching sessions with a group of six or more children and evidencing the matters set out in Section 1 of the Schedule of Requirements for Applicants to Become Registered as Teachers of Early Childhood Music. Applicants must also submit a written overview and detailed planning of five lessons as set out in Section 2 of the Schedule of Requirements for Applicants to Become Registered as Teachers of Early Childhood Music. (The Schedule of Requirements is included both in the Application Guide and at the end of this document.)

(ii) Following the observation of the video by the accredited Early Childhood Music Specialist the applicant will be required to show by telephone discussion with that Specialist that the applicant has:

- a) A commitment to the importance of Early Childhood Music Education and a commitment to the involvement of the parents;
- b) A commitment to ongoing professional development; and
- c) A commitment to the use of appropriate Maori and Pacific Island Music and that of other cultures resident in New Zealand.

Applicants proceeding under this Paragraph F must forward the video tape recording and written overview with their application.

G. (i) Applicants residing in the greater Auckland, greater Wellington or greater Christchurch areas are required to be observed by an accredited Early Childhood Music Specialist nominated by the Institute of Registered Music in one or more teaching sessions with a group of six or more children such sessions to be arranged by the applicant with the Early Childhood Music Specialist and evidencing the matters set out in Section 1 of the Schedule of Requirements for Teachers to become Registered as Teachers of Early Childhood Music. Applicants are also required to submit before the observation a written overview of planning and detailed planning of five lessons as set out in Section 2 of the attached Schedule of Requirements for Applicants to Become Registered as Teachers of Early Childhood Music. (The Schedule of Requirements is included both in the Application Guide and at the end of this document.)

(ii) Following the observation by the accredited Early Childhood Music Specialist, the applicant will be required to show by discussion with that Specialist that the applicant has:

- a) A commitment to the importance of Early Childhood Music Education and a commitment to the involvement of the parents;
- b) A commitment to ongoing professional development; and
- c) A commitment to the use of appropriate Maori and Pacific Island Music and that of other cultures resident in New Zealand.

Applicants proceeding under this Paragraph G must give an indication of the place, day or days of the week and the time of day when the required teaching session can be arranged.

H REFEREES' STATEMENTS

Two referees' statements are required in addition to the report of the Early Childhood Music Specialist. One of the referees must be an Associate or Fellow of the Institute. Please supply names and addresses of all referees.

1. _____

2. _____

Close family relatives are ineligible to act as Referees. Your referees must use the form included in this document pack and you should also supply them with the Schedule of Requirements that is included at the end of this pack.

The details of the Early Childhood Music Specialist will be advised to the applicant upon the receipt of the application. (The applicant will be required to meet the professional fees of the Early Childhood Music Specialist in carrying out her or his functions as an observer whether of the video or the live teaching session.)

I. DECLARATIONS

Have you ever been convicted of an offence against the law? **Yes/ No**

If the answer is Yes you are asked to provide details in a sealed envelope.

1. Applicant's Declaration

I do solemnly and sincerely declare that to the best of my knowledge and belief, all the information given above is entirely true and correct.

Upon registration I agree to be bound by the terms of the Music Teachers' Act 1981, by the Rules of the Institute, and by the Code of Ethics as prescribed by the Council.

Signed _____ Date _____

2. Witness's Declaration (The witness must be one of the above referees who is an Associate or Fellow of the Institute.)

My signature on the photocopies of qualifications enclosed verifies that I have sighted the originals.

Signed _____

Name (Please print) _____

CLOSING DATES : 15th May

15th November

Closing dates will be strictly adhered to.

Applicants are advised to keep a copy of their application

APPLICATION FEE \$65.22
GST \$ 9.78
TOTAL \$75.00

IRMT GST No. 21 - 071 - 161

This application fee will remain at this rate until January 2013.

Send Application Form and attachments to:
The Registrar
P O Box 4122
Christchurch 8140
Fax: (03) 384 4639

Paying electronically (preferred method):

National Bank

Account Name: IRMTNZ

Account No: 060501-0462799-00

Code: *your name*

Reference: "IRMT App"

Note: Please ensure you include your name so that we know who has sent us the payment

Paying by cheque:

Please make cheques payable to IRMT of New Zealand



INSTITUTE OF REGISTERED MUSIC TEACHERS OF NEW ZEALAND

P O Box 4122, Christchurch 8140 Fax (03) 384 4639

REFEREE'S STATEMENT

On (name of applicant) _____

Category applied for: **EARLY CHILDHOOD MUSIC TEACHING**

The person named above has applied for admission as a member of this Institute.

The Registration Board would be grateful if you would complete and **return this form directly to The Registrar** at the above address as soon as convenient.

The headings given indicate the aspects of the applicant's ability, comments on which will be of particular assistance to the Board. Please cover these to the extent you feel able, but do not feel limited by them.

It is emphasised that the information and comments which you supply will remain totally **confidential** to the Registrar and the Registration Board.

Referee's name _____

Address _____

Telephone _____ Email _____

Qualifications _____

Occupation/Position _____

IRMT Membership No. (if appropriate) _____

Length and circumstances of acquaintance with applicant

PERSONAL QUALITIES

Please comment on the requirements set out in the attached document "Schedule of Requirements for Applicants to Become Registered as Teachers of Early Childhood Music".

MUSICAL ABILITIES –

Comment on performance standards, general musicianship.

TEACHING ABILITY AND EXPERIENCE

Comment on manner, relationship with pupils and parents, ability to communicate, knowledge of methods, thoroughness, breadth of teaching perspective, levels taught, potential (with particular reference to Early Childhood Music teaching).

The applicant is, in my opinion, a fit and proper person to be admitted as a member of the Institute as a teacher of Early Childhood Music.

Signed _____ **Date** _____

Please continue on a separate page if necessary.

Please note: Closing Dates for applications, including Referee's Statements, is **15 May and 15 November**

Thank you for your assistance.

Please forward your Referee's Statement to:

The Registrar, P O Box 4122, Christchurch 8140

Referees are advised to keep a copy of this Statement

Please note that the Schedule of Requirements is attached overleaf.



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SCHEDULE OF REQUIREMENTS FOR APPLICANTS TO BECOME REGISTERED AS TEACHERS OF EARLY CHILDHOOD MUSIC

1. OBSERVATION

Observation, by a person deemed sufficiently qualified by the Council of the Institute, of one or more teaching sessions with a group of six or more children. During this observation, the following skills will need to be evident:

The ability:

- a) To sing in tune with a clear voice which provides an appropriate model for children; to sing a capella as most appropriate model
- b) To move expressively using locomotor and non-locomotor movement and to move with a clear feeling for the beat in music
- c) To play autoharp guitar or tuned percussion with proficiency in at least four keys. Sensitive use of the piano could also be an advantage
- d) To manage groups of young children always using positive methods and with an infectious enthusiasm and sense of fun
- e) To improvise and create “sounds” pieces. Ability to develop and extend childrens’ creativity in music making and in moving to music

Applicants should note that good quality equipment is essential when making recordings.

2. OVERVIEW

Following the observation, the applicant would need to present an overview of his or her planning and detailed planning for 5 lessons, one of which had been observed. This will need to give evidence of:

- a) The ability to plan sequentially
- b) Understanding of appropriate developmental stage of the children, particularly with regard to rhythm and pitch development
- c) Familiarity with the Syllabus for Music Education: Early Childhood to Form Seven (1989) and/or Handbook “Music with Young Children”, both distributed by Learning Media
- d) Familiarity with a wide repertoire of appropriate songs, some of which come from cultures other than his/her own, and with a range of music for use in listening and movement activities
- e) Knowledge of a range of percussion instruments, tuned as well as untuned, and the willingness to innovate and experiment with new sound sources